



## ACTION FOR REFUGEES IN LEWISHAM (AFRIL)

### VOLUNTEER ROLE DESCRIPTION

Role Title:	<b>Fundraising Assistant – Major Donors</b>
Why does AFRIL need your time and skills?	Action for Refugees in Lewisham works to relieve poverty and isolation amongst refugees, asylum seekers and other ethnic minorities in Lewisham. Our commitment is to ensure we reach the most vulnerable people in our community and help them access the support they are entitled to. As a small charity, a modest sum of money raised can enable our projects to take place. As such, the role of volunteer fundraiser is essential.
When:	Flexible, but with a preference for week-days (Tuesdays and Thursdays)
Commitment:	Minimum six months
Duties	<p>The duties will include:</p> <ul style="list-style-type: none"> <li>• Researching our existing donor database to identify any high-net worth individuals.</li> <li>• Follow and refine the major donor strategy to identify possible connections to prospects and develop outreach plans.</li> <li>• Work with events team to invite possible prospects to AFRIL events.</li> <li>• Support AFRIL staff and trustees to build connections and maintain communications with major donors.</li> <li>• Supporting the fundraising team in any other ways as required.</li> </ul>
Requirements	<ul style="list-style-type: none"> <li>• Excellent communication skills in fluent English.</li> <li>• Excellent research skills and ability to work with considerable initiative.</li> <li>• Good computer skills.</li> <li>• Attention to detail and accuracy.</li> <li>• Some previous fundraising experience preferred.</li> <li>• An interest in supporting refugees and contributing to the work of AFRIL.</li> </ul>
What will you gain?	<p>As a volunteer, you will:</p> <ul style="list-style-type: none"> <li>• Gain experience and insight into the world of charity fundraising.</li> <li>• Develop skills and strategies needed as a fundraiser.</li> <li>• Acquire experience working within a community charity.</li> <li>• Access training opportunities available to AFRIL volunteers.</li> </ul>
Expenses:	Travel expenses will be reimbursed, up to £3 per day.
How to apply:	<a href="mailto:iolanda@afiril.org.uk">iolanda@afiril.org.uk</a>